



# Royal Economic Society

## Chair of Trustee Board

### 1. Background

The RES Trustee Board is legally responsible for the overall governance, management and policies of the Society, ensuring that the charitable objects for which it has been set up are met. The Trustee Board is constituted of:

- Four Honorary Officers (the President, President-elect, Honorary Treasurer and the Chair of Trustees)
- Three Council members
- Up to five co-opted members.

The Chair of Trustee Board works closely with the Chief Executive and Honorary Officers on the planning of the board's work and its effectiveness, allowing the President to be the Society's figurehead and for them to focus on specific projects.

### 2. Role responsibilities

Core tasks and responsibilities of the role include:

- Chair meetings of the Trustee Board (x3 per year) and attend meetings of Council (x2 per year)
- Line manage the Chief Executive
- With the Chief Executive, develop board meeting agendas and plan the annual board away day
- With the Chief Executive, monitor and review the skills, diversity and performance of the Trustee Board
- Liaise with the other Honorary Officers and Chief Executive on other substantive matters, including those delegated by the Trustee Board
- Oversee co-opted appointments to the Trustee Board, subject to approval by the Nominations & Appointments committee
- Chair an annual meeting with the chairs of the committees that report to the Trustee Board, ensuring communication and collaboration between committees

- Fulfil trustee duties as set out in the Trustee role description

### **3. Commitment and support**

The approximate time commitment for the role is 6-8 weeks per year. Although much of the work is concentrated around each Trustee Board meeting, there is regular communication between meetings with the office, other trustees and committee chairs.

Administrative support is provided by the RES office.

### **4. Term**

The term is three years, which may be renewed once.

### **5. Reimbursement**

The role is unpaid. Expenses will be reimbursed in line with the Society's expenses policy.